

Activity Risk Assessment: - HAPAZOME

Carlton Lodge recognises that using a suitably trained / qualified instructor will vastly reduce the inherent risks of the activity. Therefore, all Carlton Lodge Activities will be led by suitably trained / qualified instructors.



No	Hazard	Who it effects	Unmanaged risks	Control Measures	Managed Risk
1	Storage	ALL	Low	<ul style="list-style-type: none"> ➔ Equipment and substances stored appropriately. ➔ Heavy items stored at the appropriate level. 	Low
2	Cleaning up	STAFF	High	<ul style="list-style-type: none"> ➔ Staff should be aware of dust, dusts from wood and plants are hazardous; however, small amounts of working by young people for short periods are unlikely to produce dangerous levels if ventilation is provided. ➔ Dustpan and brush to be used to pick-up sharp objects and rubbish. ➔ All rubbish to be collected in an appropriate container or bag and disposed of in a safe way. 	Low
3	Hazardous substances – paints, plants/berries etc.	ALL	Med	<ul style="list-style-type: none"> ➔ Use solvent free paint and glues where possible. ➔ Supervise activities – artists to brief young people on correct use of art materials. ➔ Cleaning wipes/ blue roll to be available or close proximity to water supply if appropriate. ➔ Activity appropriate personal protective equipment to be worn at all times, where applicable • 	Low
4	Tools and equipment	C+YP	Med	<ul style="list-style-type: none"> ➔ PPE to be worn throughout. ➔ Instruct and demonstrate the group in correct use of tools, equipment and materials. ➔ Equipment to be counted as it is given out and staff to ensure all is collected 	Low

Carlton Lodge Activity Centre
HAPAZOME
Reviewed annually.
By SALLY CLIFFORD

				<p>in.</p> <ul style="list-style-type: none"> ➔ Use of equipment to be supervised at all times using appropriate staff to participant ratios. ➔ Equipment to be removed from individuals showing irresponsible behaviour. 	
5	Slips , trips and falls	ALL	Med	<ul style="list-style-type: none"> ➔ Staff to assess the suitability of room for activity prior to the workshop; maintain clear and dry surfaces where possible. ➔ Any spillages to be cleaned up immediately. 	Low
6	Accident/ reaction to materials	ALL	Med	<ul style="list-style-type: none"> ➔ Inhalation – remove person to fresh air. ➔ Skin contact – Flush skin with running water before washing with soap and water. ➔ Eye contact – Wash eyes (remove contact lenses first), including eyelids with plenty of clean water and seek medical advice if irritation persists. ➔ Ingestion – Wash out mouth and drink plenty of water. ➔ First Aid - At least one first aid kit in the area. First aid box, Contents regularly checked regularly. mains water supply available ➔ Food - Food should not be consumed or brought into work areas where natural chemicals can occur. 	Low